

# myACCESS

A self-service web site for students.

## How to Search for Classes



There is no need to login to myACCESS.

1. Go to [myaccess.cod.edu](http://myaccess.cod.edu) web site
2. On the right side of the home page, click on the green bar labeled "Search for Credit Classes"

A screenshot of the myACCESS website home page. The page has a green header with the College of DuPage logo and navigation links for LOG IN, MAIN MENU, and CONTACT US. Below the header, there is a navigation bar with links for "For Student Use - Authorized User Login", "How to use myACCESS", and "COD Home Page". The main content area features a "main menu" on the right side with several options: "Continuing Education Classes", "myACCESS for Students", "Search for Credit Classes" (highlighted with a red box), and "I'm New to myACCESS/Reset My Password". The left side of the page contains a "Welcome Guest!" message and instructions on how to use the site. The footer includes a "Check your browser version" link and the myACCESS logo.

3. You must choose at least **THREE** search criteria:

1. Select a **term** (ex. Summer 2011) or enter **Starting/Ending Dates** (use the format mm/dd/yy) for classes that are of interest to you

## Search For Credit Classes

**\*\* NEWLY ADDED COURSES \*\*** (Please [click here](#))

**Search Tips:** Select at least three search criteria. [\[Click here\]](#) for additional Search Tips,

**PLEASE NOTE:** The *myACCESS* online schedule for all terms listed is the most current information available for course sections.

All Credit class sections are available approximately one month prior to registration. ([Click here](#) for the registration calendar)

Term  -- OR -- Starting On/After Date  -- AND -- Ending By Date

2. Then select at least two additional search criteria:

- For example, if you are interested in a course, select the **Subject** drop down box and pick one (ex. *Art*). If you know the course number, enter that in the Course # box (ex. 1100)

<b>Subjects</b>	<b>Course #</b>	<b>Section</b>	<b>Course Types</b>
✓ Adult Basic Education	<input type="text"/>	<input type="text"/>	<input type="text"/>
Accounting	<input type="text"/>	<input type="text"/>	<input type="text"/>
Heating/Air Conditioning	<input type="text"/>	<input type="text"/>	<input type="text"/>
Anatomy and Physiology	<input type="text"/>	<input type="text"/>	<input type="text"/>
Anthropology	<input type="text"/>	<input type="text"/>	<input type="text"/>
Architecture	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Art</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adult Secondary Education	<input type="text"/>	<input type="text"/>	<input type="text"/>
Automotive Technology	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Ending Before

- Or choose a **time, day, or location** that works best for you.

Sections Meeting After  Sections Ending Before

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**Class meets:** (e.g. M W F or Tu Th)

Mon  Tue  Wed  Thu  Fri  Sat  Sun

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Course Title Keyword(s)

Location  Academic Level

- Or enter a keyword (ex. *Painting*) in the **Course Title** keyword box.

Course Title Keyword(s)

- Or enter the last name of your favorite instructor in **Instructor Last Name**.

Instructor's Last Name

- Click **SUBMIT** and page through your results

### Section Selection Results

Narrow my search  Re-sort my results

Select	Term	Section Name and Title	Location	Meeting Information	Faculty	Capacity / Seats Avail / Wait	Credits	Course Types	Tuition In/Out District	Course Fees
<input checked="" type="checkbox"/>	Spring 2012	<a href="#">ART-1100-001 Intro to the Visual Arts</a>	Main Campus	01/13/2012-05/11/2012 Lecture/Discussion Monday, Wednesday, Friday 08:00AM - 08:50AM, McAninch Arts Center, Room 153	A. Lee-Zimerle	67 / 61 / 0	3.00	16 week session; Humanities & Fine Arts; Human Relations; Global/Multi Studies	\$396.00 / \$957.00	\$0.00
<input checked="" type="checkbox"/>	Spring 2012	<a href="#">ART-1100-003 Intro to the Visual Arts</a>	Main Campus	01/12/2012-05/10/2012 Lecture/Discussion Tuesday, Thursday 08:00AM - 09:15AM, McAninch Arts Center, Room 153	K. Jost	67 / 51 / 0	3.00	16 week session; Humanities & Fine Arts; Human Relations; Global/Multi Studies	\$396.00 / \$957.00	\$0.00
<input type="checkbox"/>	Spring 2012	<a href="#">ART-1100-005 Intro to the Visual Arts</a>	Main Campus	01/13/2012-05/11/2012 Lecture/Discussion Monday, Wednesday, Friday 09:00AM - 09:50AM, McAninch Arts Center, Room 153	G. Binder	67 / 54 / 0	3.00	16 week session; Humanities & Fine Arts; Human Relations; Global/Multi Studies	\$396.00 / \$957.00	\$0.00

- Click **OK** to search again.

If you are having technical issues viewing the myACCESS web site,  
contact the Student Help Desk at (630) 942-2999 or e-mail  
**[studenthelp@dupage.edu](mailto:studenthelp@dupage.edu)**.